Department of Anthropology
UNIVERSITY OF WISCONSIN–MADISON

Curation Agreement:_____
Date:_____

COLLECTIONS PROCESSING RECORD

This form must be completed and submitted with each collection or project. This form documents the process and materials used to clean, label, preserve, conserve, and prepare specimens for curation.

Cleaning Information

Material	**Washing (kind of water*)**			**Dry Brushing**	**Flotation**	**Acid Bath**	**Other Method(s) (specify)**
	Water-Screen		Washing		Screen size (mesh)	Type of acid & %	
	Field	Lab	Lab				
Lithic							
Ceramic							
Bone							
Shell							
Vegetal							
Other:							

*U = Unprocessed T = Tap DI = De-Ionized D = Distilled O = Other

1. Have any specimens been subjected to special treatment (i.e. reconstruction, stabilization) or analyses (i.e. C-14 dating) and how can they be recognized in the collection? What materials were used (i.e. B-72 glue, etc)?

2. Were any preservatives applied to the specimens? If so, what type of preservative and/or solvent were used and how will the artifacts be recognized?

3. Are metal objects in the collection and were any conservation treatments used? What treatments were applied and what is the current condition of the material?

4. Were any other objects subject to treatment not stated elsewhere on this form? If so, please specify.